



City of South Lake Tahoe
City Council and South Tahoe Joint Powers Parking
Financing Authority
Meeting Agenda
Tuesday, August 12, 2025 at 9:00 am
City Hall - Council Chambers - 1901 Lisa Maloff Way, South Lake Tahoe

City Council

Tamara Wallace, Mayor
Cody Bass, Mayor Pro Tem
Scott Robbins, Councilmember
David Jinkens, Councilmember
Keith Roberts, Councilmember

Mission of the City Council

We provide responsive and effective local government by maintaining a safe, livable, and well-managed city through smart investment, reliable services, and thoughtful planning.

Public Participation

City Council meetings are held in person at the time and location listed on this agenda. Meetings are live-streamed on Channel 21, City website at www.cityofslt.us, YouTube at <https://www.youtube.com/channel/UC3LYne8lh-kTPLnnuyJW9SQ/live> and via ZOOM at this link <https://us02web.zoom.us/j/85827825853>

A public agenda packet is available for review at City Hall, 1901 Lisa Maloff Way, on the City's Website at www.cityofslt.us, or by contacting the City Clerk's Office, (530) 542-6005 or sblankenship@cityofslt.us
Providing Public Comment:

In Person: Every agenda for regular meetings provides an opportunity for members of the public to directly address the legislative body (City Council), on any item of public interest which is within the jurisdiction of the City Council during Public Communications. For items on the agenda or in connection with any item which the City Council will consider, the public is given the opportunity to comment before or during the City Council's consideration of the item [Government Code Section 54954.3(a)].

Remote Participation: If you are joining the meeting via ZOOM and would like to make a comment, press the "raise a hand" button. If you are joining the meeting via Channel 21 or live stream and would like to make a comment, please call (530) 542-6500. The meeting ID is: 858 2782 5853. Press *9 to indicate a desire to make a comment. Press *6 to unmute your phone. The Clerk will call you by the last three digits of your phone number when it is your turn to speak. ***Note: The Mayor reserves the right to conduct the meeting with in-person public participation only, if there is a technology malfunction that precludes the use of remote public participation.***

In Writing: Written comments received by 3 p.m. the day before the meeting will be distributed to City Council prior to the meeting. Written public comment regarding any item on this agenda may be sent to PublicComment@cityofslt.us. When emailing comments, identify the agenda item number in the subject line to which your comments relate. Any such comment that is a public record and is emailed to

PublicComment@cityofslt.us or otherwise provided to a majority of the City Council before the meeting will be made available for public inspection during normal business hours at the City Clerk's Office located at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe [Government Code Section 54957.5(b)]. Written comments will not be read out loud during the meeting.

The City Council Chambers meeting facility is accessible to people with disabilities. Every reasonable effort will be made to accommodate any person needing special assistance to attend this meeting. Contact the City Clerk at (530) 542-6005 at least 48 hours in advance of the meeting for assistance [28 CFR 35.102.35.104 ADA Title II and Brown Act Government Code Sections 54953.2, 54954.1, 54954.2, and 54957.5].

Spanish Interpretations: The public may access Spanish interpretation using the ZOOM link listed on the front of the Agenda from an internet device (smartphone, laptop, tablet, home computer) with audio capabilities and selecting the Spanish language option. Persons without an internet device may attend the meeting in-person and a device will be provided while supplies last. Requests for interpreter services to offer public comment may be made by contacting the City Clerk.

Land Acknowledgement

Land Acknowledgement - The City of South Lake Tahoe acknowledges the lands we occupy today are the lands and home of the Wašíšiw, the people from here known today as the Washoe Tribe of Nevada and California, a sovereign nation. Since the beginning of time and for thousands of years before the arrival of any other people, the Washoe lived here and cared for this place, with values and intention that we can all learn from. On behalf of the City Council, I would like to acknowledge, thank, and honor the Indigenous Washoe Tribal Communities that are the past, present, and future stewards of the Lake Tahoe Basin.

Call to Order/Pledge of Allegiance

Roll Call

Closed Session Report

Public Communications

This is the public's opportunity to speak on any topic NOT LISTED on this agenda. Comments shall be limited to four (4) minutes. In accordance with the Brown Act, the City Council cannot deliberate or vote on any matter raised under public communications, but may briefly respond to statements made or questions posed. (Government Code Sections 54954.2)

City Commission Reports

Consent Agenda

Public Comment - This is the public's opportunity to speak on any topic listed on the Consent Agenda. Comments shall be limited to three (3) minutes per item and six (6) minutes total per speaker. The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilmember may have an item on the consent agenda removed and considered separately upon request.

Pass a Motion to adopt the Consent Agenda in one motion except as indicated at each item.

1. Regular City Council Meeting Minutes

Requested Action / Suggested Motions: Pass a Motion approving the minutes from the June 17, 2025, City Council meeting.

Responsible Staff Member(s): Michelle Davis, Assistant City Clerk

[Item 1- Executive Summary.pdf](#)

[06 17 2025 City Council Meeting Minutes.pdf](#)

2. Bijou Park Connector Multi-Use Trail Project: Award Construction Contract to The Design Build Inc. and Amend Professional Services Agreement with Eastern Sierra Engineering to Add Construction Support Services

Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor Pro Tem to: (1) execute an Agreement with The Design Build Inc. in the amount of \$733,786.00, with an additional 10% contingency of \$73,378.60, for a total not-to-exceed project amount of \$807,164.60 to build approximately 0.6 miles of Class I bicycle and pedestrian trail within Bijou Community Park; and (2) execute Second Amendment to Professional Services Agreement with Eastern Sierra Engineering in the amount \$19,470.00, for a total contract amount not exceed \$396,022.00.

CEQA Determination: This action is categorically exempt under CEQA Guidelines Sections 15301 (Existing Facilities) and 15304 (Minor Alterations to Land).

Responsible Staff Member(s): John Dickinson, Airport Manager (Acting Project Manager)

[Item 2- Executive Summary.pdf](#)
[01- Staff Report](#)
[02- Contract with Design Build Inc.](#)
[03- Bid Tab](#)
[04 - Eastern Sierra Amendment No. 2.doc](#)
[05- PSA_Time_Amendment-1_C-108-2023_- _signed.pdf](#)
[06- C-094-2021 Eastern Sierra Engineering Inc_.pdf](#)
3. Correction of Assessor Parcel Numbers for Grant of Permanent Easement to Liberty Utilities for Underground and Above Ground Utility Facilities at Harrison Avenue Parking Lot

Requested Action / Suggested Motions: Pass a Resolution Granting a Permanent Utility Easement to Liberty Utilities for the purpose of expanding infrastructure to service 12 Electric Vehicle Charging Stations at APNs 026-113-007, -008, -009, -010, and -011, all City-owned parcels.

CEQA Determination: This action is exempt under CEQA Guidelines Section 15061(b)(3) (small structures, such as the installation of utility infrastructure).

Responsible Staff Member(s): Emily Dougherty, Associate Transportation Planner

[Item 3- Executive Summary.pdf](#)
[01 Staff Report - Harrison Liberty Easement.docx](#)
[02-Resolution - Correction to Liberty Easement.docx](#)
[03-Grant of Easement Harrison Liberty \(Exh. A to Reso\).pdf](#)
4. Grant Funding Acceptance from the California Office of Traffic Safety

Requested Action / Suggested Motions: Pass a Resolution authorizing and directing the Mayor Pro Tem to execute agreement, budget, and reimbursement of grant award by California Office of Traffic Safety in amount up to \$45,000.00 to facilitate extra enforcement for traffic-related issues for Federal fiscal year 2025/2026, effective October 1, 2025, and ending September 30, 2026.

Responsible Staff Member(s): LT. Doug Sentell

[Item 4- Executive Summary.pdf](#)
[01-Staff Report - California Office of Traffic Safety.docx](#)
[02-Resolution-State Office of Traffic Safety.docx](#)
[03-Grant Agreement California Office of Traffic Safety \(Exh. A to Reso\)](#)
[04-GRANT-PROGRAM-MANUAL-FFY-2025 \(Exh. B to Grant Agreement\).pdf](#)
5. Public Works Department Annual Report 2024

Requested Action / Suggested Motions: Receive and File.

Responsible Staff Member(s): Anush Nejad, Director of Public Works

[Item 5- Executive Summary.pdf](#)
[01-Staff Report - Annual Report 2024.docx](#)
[02-PW Annual Report 2024.pdf](#)
6. Award Furniture, Fixtures & Equipment Contract for New Multigenerational Recreation and Aquatic Center

Requested Action / Suggested Motions: Pass a Motion authorizing the Mayor Pro Tem to execute

the Professional Services Agreement with Meteor Education in the amount of \$237,875.80 for the purchase, delivery, storage and installation of the furniture, fixtures and equipment for the new Multigenerational Recreation and Aquatic Center.

Responsible Staff Member(s): John Stark, Director of Parks & Recreation

[Item 6- Executive Summary.pdf](#)

[01-Staff Report-Contract with Meteor Education for FFE 7.30.25.docx](#)

[02-Agreement with Meteor Education 8.1.25.docx](#)

[03-Meteor Cooperative Purchasing Agreement](#)

7. Approval of a 3-Year Agreement with Arctic Wolf for Cybersecurity Services

Requested Action / Suggested Motions: Pass a Motion to authorize and direct the Mayor Pro Tem to execute a 3-year agreement with Arctic Wolf to provide cyberthreat detection and response services for a total cost of \$113,538.00, paid in yearly installments.

Responsible Staff Member(s): Gabriel Raab, Network Systems Administrator

[Item 7- Executive Summary.pdf](#)

[01-Staff Report - Arctic Wolf.docx](#)

[02-Arctic Wolf 1 year vs 3 year.pdf](#)

[03-Purchase Order and Agreement Arctic Wolf.pdf](#)

[04-Coop Agreement Ingram_OMNIA.pdf](#)

8. Updating the Electric Vehicle Charging Rate for Public Chargers to Eliminate Grace Period

Requested Action / Suggested Motions: 1) Acting as the City Council, Pass a Resolution adopting the updated electric vehicle charging rate structure for City-owned publicly available electric vehicle chargers; and (2) Acting as the South Tahoe Joint Powers Parking Financing Authority, Pass a Resolution updating the electric vehicle charging rate structure for public chargers at the Parking Garage.

Responsible Staff Member(s): Sara Letton, Sustainability Coordinator, and Jeff Roberson, Police Chief

[Item 8- Executive Summary.pdf](#)

[01 - Staff Report - Update to Electric Vehicle Charging Rate.docx](#)

[02 - Resolution EV Charging Station Rates City Council.docx](#)

[03 - Resolution EV Charging Station Rates STJPPFA.docx](#)

[04 - Redline of March 25 Staff Report Electric Vehicle Charging Rate for Public Chargers.pdf](#)

9. Reimbursement Agreement with South Tahoe Public Utility District for the Rockwood to Blackwood Drainage Improvements Project

Requested Action / Suggested Motions: Pass a Resolution authorizing and directing the Mayor Pro Tem to execute the South Tahoe Public Utility District reimbursement agreement in an amount up to \$59,728.75; and authorizing the Director of Finance to amend Fiscal Year 2024-2025 budget, and to invoice the District for an overall not to exceed amount of \$59,728.75.

CEQA Determination: The Planning Commission adopted the Initial Study/Mitigated Negative Declaration for the Project on November 19, 2020, and on May 16, 2024, the Planning Commission adopted an addendum to the CEQA Initial Study/Mitigated Negative Declaration. This action does not require additional review under CEQA Guidelines section 15162.

Responsible Staff Member(s): Brianna Greenlaw, Associate Civil Engineer

[Item 9- Executive Summaryu.pdf](#)

[01-Staff Report-STPUD Reimbursement UBPC.docx](#)

[02-STPUD Reimbursement Agreement \(Exh. A to Reso\).pdf](#)

[03-Resolution - STPUD Reimbursement UBPC.doc](#)

10. Reimbursement Agreements with South Tahoe Public Utility District for the Tahoe Valley Stormwater and Greenbelt Improvement Project

Requested Action / Suggested Motions: Pass a Resolution authorizing and directing the Mayor Pro Tem to execute the South Tahoe Public Utility District reimbursement agreements in amounts up to \$326,561.25 for the Phase 1 Project and up to \$112,862.50 for the Phase 2 Project; and authorizing

the Director of Finance to amend Fiscal Year 2024-2025 budget, and to invoice the District for an overall not to exceed amount of \$439,423.75.

CEQA Determination: The Planning Commission adopted a Mitigated Negative Declaration for the Project on May 9, 2019, SCH# 20190292152. Addendum No. 1 adding the basin and associated improvements at the corner of 4th Street and Barton Avenue was adopted by the Planning Commission on February 20, 2025. This action does not require additional review under CEQA Guidelines section 15162.

Responsible Staff Member(s): Brianna Greenlaw, Associate Civil Engineer

[Item 10- Executive Summary.pdf](#)

[01-Staff Report - STPUD Reimbursement Agreements.docx](#)

[02-Project Area Map](#)

[03-STPUD Reimbursement Agreement Phase 1 \(Exh. A to Reso\)](#)

[04-Reimbursement Agreement Phase 2 \(Exh. B to Reso\)](#)

[05-Resolution - STPUD Reimbursement.doc](#)

- 11.** Financial Policy Amendments Regarding Procurement, Grant Funding and Compliance, Preserving Capital Investments, Unclaimed Check, and New Financial Policy - Fraud Waste and Abuse
Requested Action / Suggested Motions: Pass a Resolution amending financial policies regarding Procurement, Grant Funding and Compliance, Preserving Capital Investments, Unclaimed Check, and adopting New Financial Policy - Fraud Waste and Abuse.

Responsible Staff Member(s): Andrew Black, Financial Services Supervisor, Lori Marino, Principal Management Analyst

[Item 11- Executive Summary.pdf](#)

[01-Staff Report - Financial Policy Amendments.docx](#)

[02-Resolution - Financial Policy Amendments.docx](#)

[03- CSLT Procurement Policy Redline.pdf](#)

[04- CSLT Procurement Policy \(Exh. A to Reso\).pdf](#)

[05- CSLT Grant Funding Compliance Policy Redline.pdf](#)

[06- CSLT Grant Funding Compliance \(Exh. B to Reso\).pdf](#)

[07- CSLT Preserving Capital Investments Redline.pdf](#)

[08- CSLT Preserving Capital Investments \(Exh. C to Reso\).pdf](#)

[09- CSLT Unclaimed Check Redline.pdf](#)

[10- CSLT Unclaimed Check \(Exh. D to Reso\).pdf](#)

[11- CSLT Fraud, Waste, and Abuse Policy \(Exh E to Reso\).pdf](#)

- 12.** Amendment No.1 to Agreement with Black Eagle Consulting for 2025 Construction Season Material Testing

Requested Action / Suggested Motions: Pass a Motion authorizing and directing the Mayor Pro Tem to execute Amendment No.1 to Agreement with Black Eagle Consulting for an Additional \$150,000 for the 2025 Construction Season Material Testing, for a total amount not to exceed \$355,000.

CEQA Determination: This action is exempt from review under CEQA Guidelines section 15306 (Information Collection).

Responsible Staff Member(s): Stephen Anderjack, Project Manager

[Item 12- Executive Summary.pdf](#)

[01-Staff Report-Amendment 1.docx](#)

[02-Amendment_1-C-XXX-2025.docx](#)

[03- C-135-2024 Black Eagle Consulting.pdf](#)

- 13.** Ratification of Contract Amendment with Patrick Clark Consulting for Labor Relations Support
Requested Action / Suggested Motions: Pass a Motion ratifying a contract amendment with Patrick Clark Consulting for Labor Relations Support for additional compensation of \$13,000, and a total amount not to exceed \$63,000.

Responsible Staff Member(s): Joseph Irvin, City Manager

[Item 13- Executive Summary.pdf](#)

[01-Staff Report-PSA Amendment No. 1 Patrick Clark Consulting.docx](#)
[02-Amendment No. 1 with Patrick Clark Consulting.docx](#)
[03-C-018-2023 Patrick Clark Consulting.pdf](#)

Regular-Unfinished Business

14. Lease to Locals Program Update

Requested Action / Suggested Motions: Pass a Motion to either: 1) Terminate the Professional Services Agreement with Placemate in 30 days, bring Program management in-house, and change the name to Long-Term Rental Incentive Program; 2) Allocate additional funding for incentive grants and continue with the Professional Service Agreement with Placemate; 3) Allocate additional funding for incentive grants and bring operation in-house; or, 4) Allow the Professional Services Agreement term to run its course until January 31, 2026, to gradually close the second grants.

Responsible Staff Member(s): Lydia Zuniga, Associate Management Analyst

[Item 14- Executive summary.pdf](#)

[01_-_Staff_Report_Lease_to_Locals_Update__1_\(2\).docx](#)

Regular-New Business

15. Citizen Appointment to the Building and Housing Board of Appeals

Requested Action / Suggested Motions: Review the application received, and either 1) pass a Motion appointing the applicant to the Building and Housing Board of Appeals or 2) Direct the City Clerk to continue soliciting for applications to the Building and Housing Board of Appeals.

Responsible Staff Member(s): Michelle Davis, Assistant City Clerk

[Item 15- Executive Summary.pdf](#)

[01-Staff Report- Appointment to the Building and Housing Board of Appeals.docx](#)

[02-_BBOA_Application-_May_Redacted.pdf](#)

16. Ordinance Amending South Lake Tahoe City Code to Lower Speed Limits on Sections of Sierra Boulevard (First Reading)

Requested Action / Suggested Motions: Pass a Motion to hold a first reading (by the title only) of an Ordinance Amending South Lake Tahoe City Code Chapter 4.25 (Motor Vehicles and Traffic), Article IV (Operation of Vehicles), Sections 4.25.160 and 4.25.170 to Modify the Speed Restrictions on Sierra Boulevard, and refer to second reading and adoption to the meeting on September 9, 2025.

CEQA Determination: This action is exempt from review under CEQA Guidelines section 15301(c) (Existing Facilities).

Responsible Staff Member(s): Anush Nejad, Director of Public Works and Doug Sentell, Administrative Lieutenant

[Item 16- Executive Summary.pdf](#)

[01-Staff Report - Amendment to Speed Restrictions Ordinance Sierra.docx](#)

[02-Ordinance-Speed Limit Reduction on Sierra Blvd.docx](#)

[03 - R20250724 Sierra Boulevard ETS - Signed.pdf](#)

17. Delegation of City Engineer and City Traffic Engineer and Agreement with Lefrancois Engineering for On-Call Engineering and Traffic Engineering Services

Requested Action / Suggested Motions: Pass a Resolution 1) Authorizing and directing the Mayor Pro Tem to execute Professional Services Agreement with Lefrancois Engineering for an amount not to exceed \$300,000; 2) Appropriating \$300,000 from General Fund Undesignated Excess Reserves into account 100-03210-42025; 3) Delegating to Michael Lefrancois, P.E., an employee of Lefrancois Engineering, the authority to act as City Engineer; 4) Delegating to Bill Suen, P.E. (Traffic) an employee of LSC Transportation Consultants, Inc., a subconsultant to Lefrancois Engineering, the authority to act as City Traffic Engineer.

Responsible Staff Member(s): Ricky Riddle, Construction Facilities and Program Manager

[Item 17- Executive Summary.pdf](#)

[01-Staff Report - On Call Engineering Services.docx](#)
[02-Agreement - Lefrancois Engineering.pdf](#)
[03-Resolution-City Engineer and Traffic Engineer.docx](#)

Agenda Planning Calendar

18. Agenda Planning Calendar

Requested Action / Suggested Motions: Identify, with consent of at least two Council Members, any desired future agenda items, and/or modify the Agenda Planning Calendar as desired.

Responsible Staff Member(s): Joseph Irvin, City Manager, and Susan Blankenship, City Clerk

[Item 18- Executive Summary.pdf](#)

[APC - 08 07 2025.pdf](#)

Updates and Announcements (City Attorney, City Clerk, City Manager)

Councilmember Reports and Comments - Assignments to Boards, Committees, and Commissions

Adjournment

I, Susan Blankenship, City Clerk for the City of South Lake Tahoe, declare that the foregoing agenda for the Tuesday, August 12, 2025, City Council meeting was posted and available for review on Thursday, August 7, 2025, at City Hall, 1901 Lisa Maloff Way, South Lake Tahoe, CA 96150. The agenda was also available on the City's website at <https://www.cityofslt.us>.

Signed August 7, 2025

\\sb\\ Susan Blankenship, Elected City Clerk